

MINUTES OF BOARD OF ADJUSTMENT (BOA)
REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, January 11, 2017
7:00 p.m.

PRESENT: BOA Chairman Linda Anthony BOA Members Stan Graham, Jim O'Connor, Rhonda McCollough, Brian Plunkett and Darin Walker.

ABSENT: None.

1. **Called to Order by Chair Linda Anthony at 7:05 p.m.**
2. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of BOA Meetings, it is intended that these items will be acted upon by the BOA with a single motion because no public hearing or determination is necessary. However, a BOA Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the BOA voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the BOA may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the December 14, 2016 Regular Meeting Minutes. City Secretary Lacie Hale.

BOA MEMBER WALKER MOTIONED TO APPROVE THE CONSENT AGENDA. BOA MEMBER MCCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 6-0 VOTE.

3. **Land Use:** Request for Special Use Permit application for a Daycare at 3654 Bee Cave Road for YPW Spanish Immersion School. (Section 38.04.032 of the West Lake Hills Code). Applicant Ramon Aguirre
 - a. Staff Briefing. **City Planner Ashby Grundman gave briefing that the applicant has expanding to multiple suites.**
 - b. Presentation by applicant. **Applicant Monica Moreno explained that the school is expanding to an adjacent location so that is why they are requesting the special use permit.**
 - c. **Public Hearing: No one spoke.**
 - d. Deliberation and action.

BOA MEMBER GRAHAM MOTIONED TO APPROVE THE SPECIAL USE PERMIT. BOA MEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 6-0 VOTE.

4. **Adjourned by Chair Linda Anthony at 7:08 p.m.**

Certificate

Linda Anthony

LINDA ANTHONY, CHAIR

ATTEST:

Lacie Hale

LACIE HALE, CITY SECRETARY

