

MINUTES OF CITY COUNCIL PUBLIC HEARINGS AND REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, March 9, 2016
7:05 p.m.

Present: Mayor Linda Anthony, Mayor Pro Tem Stan Graham, Councilmembers Jim O'Connor, Brian Plunkett, Beth South, and Darin Walker.

Absent: None.

1. **Called to Order by Mayor Linda Anthony at 8:34 PM, suspended at 8:35 PM then reconvened at 9:42 PM.**
2. Citizens Communications: The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

Carrie Peace of 102 Westhaven made a statement regarding the two lawsuits that they are involved in with the City of West Lake Hills. She concluded that she plans to attend future meetings and will release facts about the case with the public.

3. CONSENT AGENDA: The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the February 10, 2016 Special Meeting Minutes. City Secretary Lacie Hale.
 - b. Approval of the February 19, 2016 Special Meeting Minutes. City Secretary Lacie Hale.
 - c. Approval of the February 24, 2016 Regular Meeting Minutes. City Secretary Lacie Hale.
 - d. Acceptance of certification from the City Secretary declaring unopposed status for the General Municipal Election to be held on May 7, 2016. City Secretary Lacie Hale.
 - e. Decision regarding Ordinance 428, declaring the unopposed candidates elected to the following offices: Mayor, Linda Anthony; Council Member (Place 2), Brian Plunkett; and Council Member (Place 4), Darin Walker. City Secretary Lacie Hale.

COUNCILMEMBER O'CONNOR MOTIONED TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF AGENDA ITEM #8 TO POSTPONE. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

4. Land Use: Variances to remove trees greater than 14 inches in trunk diameter, cut and fill and retaining walls in a building setback at 2 Sweet Sky. (Section 22.03.304 of the West Lake Hills Code.) Applicant David Smith.
- Staff Briefing.
 - Presentation by applicant.
 - Public Hearing: All persons wishing to speak for or against shall be heard.
 - Deliberation and action.
- (Note: This item requires dual action. BOA action on the building setback variances. Council action on the tree variances.)

Item was discussed during the March 9, 2016 Board of Adjustment meeting.

COUNCILMEMBER WALKER MOTIONED TO APPROVE THE TREE VARIANCE FOR TREE 2207. MAYOR PRO TEM GRAHAM SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

5. Land Use: 1801 Wildcat Hollow Variance Extension for Three variances; (1) Add an emergency vehicle access driveway (second driveway entrance/exit); (2) Build a driveway on a slope greater than 25%; and (3) Removal of 3 Juniper trees with a trunk greater than 14" at 1801 Wildcat Hollow. (Sections 22.03.175 and 22.03.304 of the West Lake Hills Code.) Applicant John Masek.
- Staff Briefing.
 - Presentation by applicant.
 - Public Hearing: All persons wishing to speak for or against shall be heard.
 - Deliberation and action.
- (Note: This item requires dual action. BOA action on the driveway variances. Council action on the tree variances.)

Item was discussed during the March 9, 2016 Board of Adjustment meeting. No Council action was taken.

6. Land Use: Variance request to remove a tree greater than 14 inches in trunk diameter at 1801 Wild Cat Hollow. (Section 22.03.304 of the West Lake Hills Code.) Applicant Krista Whitson.
- Staff Briefing.
 - Presentation by applicant.
 - Public Hearing: All persons wishing to speak for or against shall be heard.
 - Deliberation and action.

Item was not discussed.

7. Land Use: Request from applicant for variance application fee refund. 2 Sweet Sky Road (Appendix A of the West Lake Hills Code.) Applicant Owen Norton.
- Staff Briefing. **City Administrator Robert Wood gave briefing that the previous owner had requested variances then later withdrew the variances.**

They are asking for a refund from Council because staff told the former applicant that a refund would not be available.

- b. Presentation by applicant. None was given.
- c. Public Hearing: No one spoke.
- d. Deliberation and action.

COUNCILMEMBER O'CONNOR MOTIONED TO DENY THE REQUEST FOR A REFUND. MAYOR PRO TEM GRAHAM SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

- 8. Public Safety: Discussion/decision regarding prior City Council decision to prohibit left turns for eastbound traffic on Bee Cave Road onto Reveille Road from 7:00 a.m. to 9:00 a.m. during the Bee Cave Road expansion project and request to instead prohibit thru-traffic northbound on Reveille Road during the same time period. Mayor Linda Anthony.
 - a. Staff Briefing.
 - b. Public Hearing: All persons wishing to speak for or against shall be heard.
 - c. Deliberation and action.

Item was moved to consent agenda for postponement.

- 9. Public Safety: Discussion/decision on request for traffic calming measures on Redbud Trail. Mayor Linda Anthony.
 - a. Staff Briefing. Mayor Anthony gave briefing that residents had approached her on Redbud Trail to discuss possible traffic calming measures.
 - b. Public Hearing:
Mieko Akutsu of 1116 Redbud Trail explained her traffic concerns and reasoning for coming back to Council with these concerns. She also provided statistics that she took with her own traffic radar device.

Newell Starks of 1205 Kennan Road shared his history of walking his dog down this road and how it has dramatically changed. He then proposed a solution of tolling nonresidents that use city roads in West Lake Hills.

Joel Sherzer of 1453 Redbud Trail has been a resident since 1971. He provided history on how things were implemented to slow things down in West Lake Hills, for example one-acre lot requirement. Mr. Sherzer then asked Council what their authority was to implement certain traffic calming measures. He also gave a brief history of the Village Shopping Center and how the entrance was originally proposed at Redbud Trail.

Laurie Maccini of 202 Reveille Road shared her appreciation for what Redbud is going through because of what she is going through currently on Reveille. She suggested that a committee should be made up of residents throughout the city, to discuss traffic calming measures. In addition, she volunteered to be on any type of committee that involves discussion regarding Reveille Road.

Claudia Tejada of 1421 Redbud Trail also explained statistics that she gathered from counting traffic and those that did not stop at the stop sign.

She also shared her concern for the kids that get off the bus on her street and the need to slow people down.

Gibbons Burke of 309 Yaupon Valley Road encouraged Council that as they consider these traffic mediation efforts. Traffic will be routed to Yaupon Valley. He asked Council to consider the holistic view of this as they make changes.

Becky Combs of North Peak Road asked if the appointed committee was for all of West Lake Hills or Redbud Trail.

- c. Deliberation and action.

Council deliberated and decided to appoint a subcommittee of residents and two Councilmembers. Councilmembers Walker and O'Connor and residents Mieko Akutsu, Newell Starks and the Tejada's were appointed to serve on this committee.

MAYOR PRO TEM GRAHAM MOTIONED TO APPOINT COUNCILMEMBERS WALKER, O'CONNOR, AND RESIDENTS MIEKO AKUTSU, NEWELL STARKS AND THE TEJADA'S TO SERVE ON A TRAFFIC CALMING SUBCOMITTEE FOR REDBUD TRAIL. COUNCILMEMBER O'CONNOR SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

- 10. Administration: Discussion/decision regarding code amendment (Section 2.03.033(b)) to designate the city secretary as the public information officer. City Administrator Robert Wood.
 - a. Staff Briefing. City Administrator Robert Wood gave briefing that the city secretary should be designated as the Public Information Officer because it will accurately reflect how things are done.
 - b. Public Hearing: No one spoke.
 - c. Deliberation and action.

MAYOR PRO TEM GRAHAM MOTIONED TO APPROVE THE CODE AMENDMENT. COUNCILMEMBER O'CONNOR SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

- 11. Administration: Discussion/decision regarding adoption of policy for public information act requests. City Secretary Lacie Hale.
 - a. Staff Briefing. City Administrator Robert Wood gave briefing that Council is not required to approve the policy. City Secretary Lacie Hale explained the purpose to the policy and what it has achieved.
 - b. Public Hearing: No one spoke.
 - c. Deliberation and action.

Council discussed the fees and did not take action. It was not required for this item.

12. Administration: Discussion/decision regarding AT&T telecommunication tower lease for 911 Westlake Drive. City Administrator Robert Wood.
- Staff Briefing
 - Executive Session per Section 551.071 of the Texas Government Code for Consultation with Attorney.
 - Public Hearing: All persons wishing to speak for or against shall be heard.
 - Council deliberation and action.

Item was postponed.

13. Administration: Update on improvements to policies and procedures including plan review, building inspections, information in Council meeting packets, and financial information available on city website. Mayor Linda Anthony.
- Staff Briefing. **Mayor Anthony announced the oak wilt page on the website. She explained that more information would be added. City Administrator Robert Wood gave an update on the Texas Comptroller's program, a Welcome to West Lake Hills documents that Councilmember Walker has been working on, and weekly inspections for new building projects.**
 - Public Hearing: **No one spoke.**
 - Deliberation and action.

No action was taken.

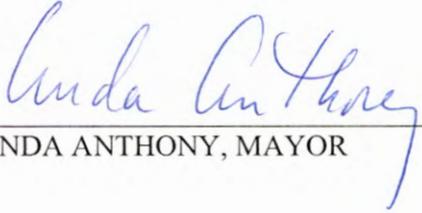
14. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, and Camp Craft Road. City Administrator Robert Wood.
- Staff Briefing. **City Administrator Robert Wood gave briefing that the City is waiting for Texas Department of Transportation to schedule the pre-conference meeting for the Bee Cave Road expansion project. He also gave an update on the Drainage Master Plan. A draft should be presented to Council the first meeting in April. He also provided a draft timeline for when the Camp Craft project should take place.**
 - Public Hearing: **No one spoke.**
 - Deliberation and action.

No action was taken.

15. **Adjourned by Mayor Linda Anthony at 10:50 PM.**



Certificate



LINDA ANTHONY, MAYOR

ATTEST:

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Lacie Hale
LACIE HALE, CITY SECRETARY