

MINUTES OF CITY COUNCIL REGULAR MEETING  
CITY OF WEST LAKE HILLS, TEXAS  
Wednesday, June 8, 2016  
7:05 p.m.

**Present: Mayor Linda Anthony, Mayor Pro Tem Stan Graham, Councilmembers Rhonda McCollough, Brian Plunkett, and Darin Walker.**

**Absent: Councilmember Jim O'Connor**

1. **Called to Order by Mayor Linda Anthony at 7:09 p.m., suspended at 7:09 p.m., reconvened at 7:20 p.m., suspended at 7:21 p.m., reconvened at 7:45 p.m., suspended at 7:50 p.m., reconvened at 8:06 p.m.**
2. **Citizens Communications:** The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

**Dave Claunch shared his thoughts on the Watchdog publication that was sent to residents in the 78746 zip code and the Peace Lawsuit with the City.**

3. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
  - a. Approval of the May 25, 2016 Regular Meeting Minutes. City Secretary Lacie Hale.
  - b. Approval of the May 25, 2016 Special Meeting Minutes. City Secretary Lacie Hale.
  - c. Approval of the June 1, 2016 Special Meeting Minutes. City Secretary Lacie Hale.
  - d. **Public Safety:** Approval of the Public Safety Report for May 2016. Chief Gerdes.

**COUNCILMEMBER WALKER MOTIONED TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF AGENDA ITEM #5 TO APPOINT DEBORAH HORNICKEL TO THE WASTEWATER COMMISSION THE CONSENT AGENDA. COUNCILMEMBER PLUNKETT SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.**

4. Personnel: Confirmation and Oath of Office for new Police Officer. Police Chief Scott Gerdes.

**Oath administered by Mayor Linda Anthony.**

5. Personnel: Discussion/decision to appoint Deborah Hornickel to the Wastewater Commission.

**Item was moved to the consent agenda for approval.**

6. Public Works: Discussions/decision regarding final draft of Drainage Master Plan Phase One Report. Mayor Linda Anthony.
  - a. Staff Briefing. Mayor Anthony explained that the Phase One Report has been posted on the city's website for a few weeks and would like to hear feedback from the public.
  - b. Public Hearing:  
**Dr. Larry Lee of 203 Redbud Trail is in support of the Master Drainage Plan. He explained that there is a small lake, because of drainage issues, that affects four neighboring properties and asked if this drainage issue was included in the Master Plan. He also shared that it is six feet deep and can be a safety hazard for young children and liability issue. He understands it is on private land but should be addressed.**  
  
**Toni Schmidt Stevenson of 302 Cedar Oak Drive was so happy to see that Cedar Oak Drive was in the Master Drainage Plan and thanked Council. She also explained her personal impact and experience with the pond that Mr. Lee mentioned.**
  - c. Deliberation and action.

**COUNCILMEMBER PLUNKETT MOTIONED TO APPROVE THE DRAINAGE MASTER PLAN WITH THE ADDITION OF THIS ISSUES ON OLD BEE CAVE ROAD. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.**

7. Public Works: Discussion/decision regarding proposed scope of work from K Friese and Associates for review of City Code and recommendations for revisions with regard to drainage related matters. Mayor Linda Anthony.
  - a. Staff Briefing. **Mayor Anthony gave briefing that this is regarding Phase 2 scope of work for the Master Drainage Plan and updating the city code to reflect drainage. City Administrator Robert Wood added that the entire project will not be completed in this fiscal year and that the two phases are under budget.**
  - b. Public Hearing: **No one spoke.**
  - c. Deliberation and action.

Council clarified the costs and work done by K Friese. They also asked if there would be public hearings as code amendments are recommended.

MAYOR PRO TEM GRAHAM MOTIONED TO APPROVE THE SCOPE OF WORK FROM K FRIESE AND ASSOCIATED. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

COUNCILMEMBER WALKER MOTIONED TO APPROVE THE DRAINAGE MANUAL CODE REVIEW AND BUDGET. COUNCILMEMBER MCCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

8. Land Use: Multiple variances for construction of a new residence at 1905 Yaupon Valley Road. (Section 22.03.281 of the West Lake Hills Code.) Applicant Sabas Flores.
- Staff Briefing. **City Planner Ashby Grundman gave briefing during the June 8, 2016 Board of Adjustment meeting**
  - Presentation by applicant. **None was given.**
  - Public Hearing: **No one spoke.**
  - Deliberation and action.

(Note: This item requires dual action. BOA action on the non-tree variances. Council action on the tree variances.)

Mayor Pro Tem Graham shared that he would like to see the trees stay.

COUNCILMEMBER MCCOLLOUGH MOTIONED TO APPROVE THE TREE VARIANCE. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 3-1 VOTE. MAYOR PRO TEM GRAHAM OPPOSED.

9. Land Use: Multiple variances for setback encroachments, tree removal and cut and fill at 1601 Canyon View Drive. (Sections 22.03.304(d), 22.03.210(f) and 22.03.210(a) of the West Lake Hills Code.) Applicant Lora Reynolds.
- Staff Briefing. **None was given.**
  - Presentation by applicant. **Applicant's Representative Davin Fillpot explained that the tree is in the proposed building footprint.**
  - Public Hearing: **No one spoke.**
  - Deliberation and action.

(Note: This item requires dual action. BOA action on the non-tree variances. Council action on the tree variances.)

Council appreciated the minimization to the site disturbance.

COUNCILMEMBER WALKER MOTIONED TO APPROVE THE TREE VARIANCE TO REMOVE TREE 1279. COUNCILMEMBER MCCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 4-0

10. Public Safety: Discussion/decision on proposal for review of City facilities to determine current and future needs. City Administrator Robert Wood.
- Staff Briefing. **Mayor Anthony gave briefing that in the money had been appropriated in this year's budget. She recommended steps 1-3 in the proposed scope of work. City Administrator Robert Wood added that the proposal is to review the current facilities, discuss future city operational needs, and recommend construction.**
  - Public Hearing: **No one spoke.**
  - Deliberation and action.

Council supported steps 1, 2, and 3.

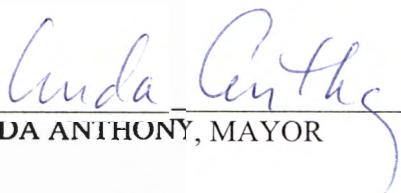
**MAYOR PRO TEM GRAHAM MOTIONED TO AUTHORIZED THE CITY ADMINISTRATOR TO CREATE A CONTRACT TO ENGAGE STUDIO 8 ARCHITECTS TO TAKE CARE OF ITEMS 1, 2,3, OF THEIR PROPOSAL AT THE DIAS. COUNCILMEMBER MCCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.**

11. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, and Camp Craft Road. City Administrator Robert Wood.
  - a. Staff Briefing. Mayor Anthony gave Council a briefing from the City of Austin's Redbud Bridge Town Hall meeting. There is some money for the design but they may consider a bond to fund the rest of the design phase. She then went through the three proposed designs of the bridge. Mayor Anthony also asked Council if they would be interested in hosting a town hall meeting to discuss the proposed designs. City Administrator Robert Wood updated Council on the Bee Cave Road Project. TXDOT is working on a project website that will be included in the letter that is sent out to the properties on Bee Cave Road.
  - b. Public Hearing: No one spoke.
  - c. Deliberation and action.

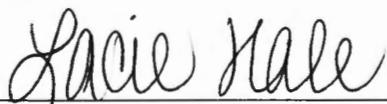
No Council action was taken.

12. Adjourned by Mayor Linda Anthony at 9:10 PM.

Certificate

  
LINDA ANTHONY, MAYOR

ATTEST:

  
LACIE HALE, CITY SECRETARY

