

MINUTES OF CITY COUNCIL REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, June 13, 2018
7:05 p.m.

Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Brian Plunkett, Beth South, and Darin Walker.

Absent: Councilmember Rhonda McCollough.

1. **Called to Order at Mayor Linda Anthony 7:49 pm.**
2. Citizens Communications: The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

No one spoke.

3. **CONSENT AGENDA**: The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the May 9, 2018 Regular Meeting Minutes. City Secretary Lacie Hale.
 - b. Approval of the May 23, 2018 Regular Meeting Minutes. City Secretary Lacie Hale.
 - c. Street Use: Approve Street Use Permit to view fireworks on Tuesday, July 4, 2018 from 9:00 p.m. to 10:00 p.m. The street closure is Oak Ridge Drive, between Forest View Drive and Cedar Park Drive. Applicant Robert Meisel.

**COUNCILMEMBER WALKER MOTIONED TO APPROVE THE
CONSENT AGENDA. MAYOR PRO TEM O'CONNOR SECONDED THE
MOTION AND IT PASSED BY 4-0 VOTE.**

4. Administration: Presentation on ethics ordinance. Mayor Linda Anthony.
 - a. **Staff Briefing. Mayor Anthony explained that Council is recognizing and building on the current ethics ordinance while raising the bar. A few proposed policy changes are expanding the definition of city official and who is covered by the ethics ordinance, tightening provision on receiving gift and**

benefits, expanding the definition of conflict of interest, including a revolving door provision for past employees, handling an ethics complaint, and discuss creating a separate ethics commission. Mayor Anthony continued by introducing Jack Gullahorn, the attorney working on updating the ethics ordinance. Mr. Gullahorn then explained the six key topics for discussion. They included the Purpose Clause, definition of city official, conflicts of interests, gifts and benefits, other provisions of significant recommended change, and proposal for a West Lake Hills Public Ethics Board or modification to the current process.

- b. Public Hearing: No one spoke.
- c. Deliberation.

No Council action was taken.

- 5. Land Use: Discussion/decision regarding request for proposals for potential sale of 110 Westlake Drive (property currently owned by the City of West Lake Hills). Mayor Linda Anthony.
 - a. Staff Briefing. **City Administrator Robert Wood shared that this was updated based on the last discussion. This is for Council to review the updated version before sending it out.**
 - b. Public Hearing: No one spoke.
 - c. Deliberation and action.

Council asked about the proposed timeline for submissions. Requested the minimum bid amount, \$1.4 million, be included as a separate section, and remove the green building elements stipulation.

MAYOR PRO TEM O'CONNOR MOTIONED TO APPROVE THE DRAFT REQUEST FOR PROPOSALS AS AMENDED THROUGH THIS COUNCIL CONVERSATION. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

- 6. Finance: Discussion regarding Mayor Anthony's proposed 2018-2019 City Budget. Mayor Linda Anthony.
 - a. Staff Briefing. **Mayor Anthony highlighted a few budget items. She would like Council to consider a general fund balance policy, before adopting the budget. A few things that have not been included in the list of budget assumptions is increasing property taxes, salary increases for administration, and repayment from Wastewater for loans. Mayor Anthony then went through the proposed list of budget items and items included in the budget.**
 - b. Public Hearing: No one spoke.
 - c. Deliberation and action.

Council asked about the funds in the General Fund Balance.

No Council action was taken.

7. Public Safety: Discussion/decision regarding request for stop signs at the intersection of Redbud Trail and Live Oak Ridge. Mayor Linda Anthony
 - a. Staff Briefing. **Mayor Anthony shared that this came up during the discussion of speed humps, possibly adding stop sign was considered but it was decided that speed humps were the way to go. Several residents have shared that they also want a stop sign.**
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

Council requested staff to work with engineers at K. Friese to work out the best configuration with optimal sighting, and bring it back to Council for discussion.

No Council action was taken.

8. Administration: Discussion/decision regarding Crown Castle (AT&T) telecommunication tower lease for 911 Westlake Drive. City Administrator Wood.
 - a. Executive Session per Texas Government Code, Section 551.071 for Consultation with Attorney.
 - b. Public Hearing: **No one spoke.**
 - c. Council deliberation and action.

City Administrator Robert Wood explained that Council has already discussed and agreed with the terms in the lease. During Crown Castle's final review, they noted that they couldn't abide by Section 8, regarding removal restoration, because the tower is owned by AT&T. This is the only change to the lease.

COUNCILMEMBER PLUNKETT MOTIONED TO APPROVE THE LEASE AMENDMENT BY REMOVING SECTION 8 ON PAGE 4. COUNCILMEMBER SOUTH SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

9. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and Camp Craft Road. City Administrator Robert Wood.
 - a. Staff Briefing. **City Administrator Robert Wood explained that TXDOT is going to start night time lane closures to pave certain parts of the road. They will also be shifting the traffic patterns. Also, the Camp Craft Road plans are in the hands of the company that will be doing the work and providing the estimate for the City's portion and Water District #10 project. Mayor Anthony added that Water District #10 is working on new line at Westlake, Harbor View, and Wildcat Hollow. She would like to fix the drainage concern on Harbor View, so spoke with Water District #10 about postponing that project, until the City has a bond to fund the drainage issue. This will allow the projects to be completed together, instead of multiple instances.**
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

No Council action was taken.

10. Public Works: Discussion/decision regarding 3939 Bee Caves Road Ltd. for a 0.119 acre tract located at 3939 Bee Cave Road and required for construction of the proposed Bee Cave Road/RM 2244 improvement project, and take other appropriate action. (Parcel 24)
- Executive Session per Texas Government Code, Section 551.071 for Consultation with Attorney and 551.072 Deliberation Regarding Real Property.
 - Public Hearing: **No one spoke.**
 - Deliberation and action.

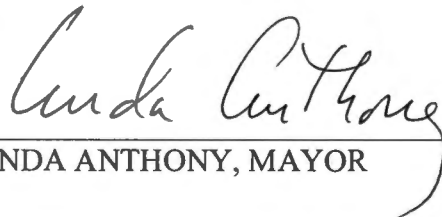
COUNCIL HELD AN EXECUTIVE SESSION ON ITEM #10 FROM 10:37 PM TO 11:38 PM. NO COUNCIL ACTION WAS TAKEN.

11. Legislative Matters: Discussion/decision regarding extension of agreement with Focused Advocacy for legislative and other advocacy. Mayor Linda Anthony.
- Staff Briefing. **Mayor Anthony explained that the agreement with Focused Advocacy is expiring soon. She would like to renew it for the upcoming Legislative Session.**
 - Public Hearing: **No one spoke.**
 - Deliberation and action.

COUNCILMEMBER PLUNKETT MOTIONED TO EXTEND THE AGREEMENT AT THE SAME RATE. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

12. **Adjourned by Mayor Linda Anthony at 11:38 pm.**

Certificate


LINDA ANTHONY, MAYOR

ATTEST:


LACIE HALE, CITY SECRETARY

