

MINUTES OF CITY COUNCIL SPECIAL MEETING
CITY OF WEST LAKE HILLS, TEXAS
Monday, September 24, 2018
7:00 p.m.

Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers, Rhonda McCollough, Beth South, Brian Plunkett, and Darin Walker.

Absent: None.

1. **Called to Order by Mayor Linda Anthony at 7:02 pm.**
2. Citizens Communications: The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

Harvey Ford, of 2 Mulberry Lane, provided insight on how his neighborhood has gone from a sleepy area to a hazardous area. Juniper is a lane, not a street and Yaupon has now become a cut through. It has now become very dangerous and proposed a solution to move speed humps from 1300 Juniper to between his stop sign and the Rice's driveway. He is bringing this to Council's attention to be thinking of the processes that could be involved to slow people down and make it safer.

3. CONSENT AGENDA: The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the September 12, 2018 Regular Meeting Minutes. City Secretary Lacie Hale.
 - b. Approval of the Public Safety Report for August 2018. Chief Scott Gerdes.
 - c. ITEM POSTPONED TO OCTOBER 8, 2018 SPECIAL COUNCIL MEETING: Land Use: Proposed Vacation of a Plat of Lots 1 and 2 of the

Estates of Blackacre Phase One, known as 1110 Blackacre Trail. (Chapter 36 of the West Lake Hills Code,) Applicant Susan Jauregui.

- d. **ITEM POSTPONED TO OCTOBER 8, 2018 SPECIAL COUNCIL MEETING:** Land Use: Proposed Preliminary and Final Plat of Nob Hill Harbor View known as 18 Nob Hill Circle and 1412 Harbor View. (Chapter 36 of the West Lake Hills Code.) Applicant Russell Tomer.
- e. **ITEM POSTPONED TO OCTOBER 8, 2018 SPECIAL COUNCIL MEETING:** Land Use: Variance to remove of one tree with trunk diameters of 14 inches or greater (Tree #825 – 15” Live Oak) for the construction of a new residence at 701 Butler Cove. (Section 22.03.304 of the West Lake Hills Code.) Applicant David Burton.
- f. **ITEM POSTPONED TO OCTOBER 8, 2018 SPECIAL COUNCIL MEETING:** Land Use: Proposed Monument Sign for Sway Restaurant at 3437 Bee Cave Road. (Section 32.03.007 of the West Lake Hills Code.) Applicant Patrick Jeffers.

COUNCILMEMBER WALKER MOTIONED TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 4-0-1 VOTE. COUNCILMEMBER PLUNKETT ABTAINED.

4. **Personnel:** Confirmation and Oath of Office for new Patrol Officers David Hernandez. Police Chief Scott Gerdes.

Oath administered by Mayor Linda Anthony.

5. **Finance and Personnel:** Discussion of salaries for David Brasich, Scott Gerdes, Lacie Hale, Mark Littrell, Bobby Martinez, Vonda Ragsdale, Angie DeJesus, Russell Cain, Pam Williams, and Robert Wood. Mayor Linda Anthony.
 - a. Executive Session per Section 551.074 of the Texas Government Code for Personnel Matters.
 - b. Amendment to City Administrator Contract related to Salary Adjustment.
 - c. **Public Hearing:** All persons wishing to speak for or against shall be heard.
 - d. Deliberation and action.

COUNCIL HELD AN EXECUTIVE SESSION ON ITEM #5 FROM 7:15 PM TO 7:55 PM.

COUNCILMEMBER PLUNKETT MOTIONED TO AUTHORIZE THE MAYOR TO EXECUTE AN AMEDNMENT TO THE CITY ADMINISTRATOR’S CONTRACT RELATED TO SALARY ADJUSTMENT FOR THE AMOUNT DISCUSSED IN EXECUTIVE SESSION. MAYOR PRO TEM O’CONNOR SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

6. Financial: Budgets and Tax Rate: Amendment to Fiscal Year 2017-2018 Budget, Adoption of Fiscal Year 2018-2019 Budget, and adoption of Ad Valorem Tax Rate of \$0.07 per \$100 for Fiscal Year 2018-2019. City Administrator Robert Wood.
- a. Staff Briefing. **Mayor Anthony shared that Council has discussed raising the tax rate because of the limited possibility to raise it in the future. She shared that this budget is a great start for fiscal responsibility and long-term planning for the city.**
 - b. Public Hearing: Hearings on items (c) through (e). All persons wishing to speak for or against shall be heard. **No one spoke.**
 - c. Amendment # 1 to Budget Ordinance 439, an ordinance amending Budget for Fiscal Year 2017-2018.

COUNCILMEMBER McCOLLOUGH MOTIONED TO ADOPT THE AMENDED BUDGET. COUNCILMEMBER PLUNKETT SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

- d. Ordinance 447 to adopt budget for Fiscal Year 2018-2019: Approve an Ordinance adopting a budget for the ensuing fiscal year beginning October 1, 2018 and ending September 30, 2019; appropriating the various revenue and expenditure amounts thereof, including all associated budget schedules and documents, and repealing all Ordinances or parts of Ordinances in conflict therewith; and providing for an effective date.

COUNCILMEMBER McCOLLOUGH MOTIONED TO ADOPT ORDINANCE 447 OF THE CITY OF WEST LAKE HILLS, SETTING AND APPROVING THE MUNICIPAL BUDGET FOR THE 2018-2019 FISCAL YEAR. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

VOTES:

**MAYOR PRO TEM O'CONNOR - YES
COUNCILMEMBER PLUNKETT- YES
COUNCILMEMBER McCOLLOUGH - YES
COUNCILMEMBER SOUTH - YES
COUNCILMEMBER WALKER – YES**

- e. Discuss and consider ratification of the property tax increase reflected in the adopted annual budget for Fiscal Year 2018-2019.

COUNCILMEMBER WALKER MOTIONED TO APPROVE A RESOLUTION OF THE CITY OF WEST LAKE HILLS, TEXAS, RATIFYING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2018-2019 WHICH RAISES MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS YEAR. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

VOTES:

MAYOR PRO TEM O'CONNOR - YES

**COUNCILMEMBER PLUNKETT- YES
COUNCILMEMBER McCOLLOUGH - YES
COUNCILMEMBER SOUTH - YES
COUNCILMEMBER WALKER – YES**

- f. Ordinance 448 for adoption of Ad Valorem Tax Rate of \$0.07 per \$100 for Fiscal Year 2018-2019.

COUNCILMEMBER SOUTH MOTIONED THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF 7 CENTS (40.07) PER ON HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION, WHICH IS EFFECTIVELY A 6.8 PERCENT INCREASE IN THE TAX RATE. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

VOTES:

**MAYOR PRO TEM O’CONNOR - YES
COUNCILMEMBER PLUNKETT- YES
COUNCILMEMBER McCOLLOUGH - YES
COUNCILMEMBER SOUTH - YES
COUNCILMEMBER WALKER – YES**

- g. Deliberation and Action.


Council thanked Finance Officer Vonda Ragsdale for her work on the budget.

7. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and Camp Craft Road. City Administrator Robert Wood.
- a. Staff Briefing. Mayor Anthony reported that the shaded fuel break should begin this week. Letter should be sent out soon regarding the brush pick up. There will be two separate zones. Water District #10 is holding off on starting any new projects until the brush pick up is complete.
 - b. Public Hearing: No one spoke.
 - c. Deliberation and action.

No Council action was taken.

8. Adjourned by Mayor Linda Anthony at 8:21 pm.

Certificate



LINDA ANTHONY, MAYOR

Attest:

Lacie Hale

LACIE HALE, CITY SECRETARY

